

Application for the Program Regarding the Financial Aid for taking Cultural Group on Tour Outside the State (Statement – A)

To,
The Secretary,
Gujarat State Sangit Natak Academy
Gandhinagar.

Subject : Regarding the Program Request

Respected Sir,

To let you know about the above said subject that our group has to go on the cultural tour outside the state, details of which are as follows. It is hereby requested to approve the necessary expenditure.

1. Name of the Group :
2. Name, Address and Tele. No. of the Group Leader :
3. Type of the Program (Music, Dance or Drama?) :
4. Name of the Producer, Choreographer or Director of the Program :
5. Program Commencing Date :
6. Program Terminating Date :
7. Program Venue :
8. Time of the Program Presentation :
9. The Total No. of Artists to be joined in the Program :
10. Details of the theme on which the Program is based :
11. The Short Detail of the Program :
12. Inform about the Convenient Venue, Time and Date to Arrange Two Shows as per the Resolution :

Give the Detailed Information against the below given Points as per the Resolution :

Production Expenditure – Maximum Rs. 1 Lac

Traveling (This includes Stage, and Other Expenditure – Maximum Rs.65000/- Light, Sound System, Set, Make Up, Costumes, Expenditure for Traveling Outside the State, Local Transportation of the Program City, Expenditure of Local Boarding of Artists and Other Expenditruue.)

The maximum expense to arrange two shows is Rs.20,000/- (Twenty Thousand) or the actual expenses incurred.

Rs.20,000/- (Twenty Thousand) for Brochure, Invitation Cards, Posters, other miscellaneous expenses or the actual expenses incurred.

Rs.20,000/- (Twenty Thousand) for Video Recording, Photography or the actual expenses incurred.

The required approval is requested to be granted on the basis of the above information.

Yours Faithfully,

Signature :

Name :

Note : It is requested to give the details of the estimated expenditure as per the resolution of the similar order of the Department in Statement : A – 1. It is requested to give the information on the separate paper if required.